

ALDERWASLEY PARISH COUNCIL

Clerk: Ms R Bridges

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9 May 2023

To: The Chair and Members of Alderwasley Parish Council

Dear Councillor

You are summoned to attend the Meeting of Alderwasley Parish Council to be held on 16 May 2023, in St Margaret's Hall, Chapel Hill, Alderwasley immediately after the annual inspection of the old Memorial Hall site at 7.30pm. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room

Yours sincerely

R Bridges

Clerk

AGENDA

PART I - NON-CONFIDENTIAL INFORMATION

- 1 Election of Chair and signing of declaration of acceptance of office
2. Election of Vice Chair and signing of declaration of acceptance of office
3. To receive apologies for absence
4. Declaration of Members Interests

Please Note:-

(a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time
The Declarations of Interests will be read out from the Declaration Sheet -
Members will be asked to confirm that the record is correct.

(b) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

It is Members responsibility to review Register of Members' Interest forms regularly and to notify the Monitoring Officer of any changes

- 5 Change in order of business
- 6 Public Speaking (10 Minutes)
 - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any agenda item in accordance with the Council's public speaking policy.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 7 To approve the Non-Confidential Minutes of the meeting held on 21 March 2023 (Copy attached)

8 Finance
(a) Payments for approval

Chq no	Payee	£
000622	I.C.O.	40.00
000623	Staff	686.45
000624	East Midlands Audit Services Ltd	78.00
000625	2commune	372.00

- (b) To note the bank reconciliation as at 31.3.23 (Copy attached)
- (c) AGAR 2022/23 - To approve the Certificate of Exemption (Copy attached)
- (d) AGAR 2022/23 - To note the Internal Audit report (Copy attached)
- (e) AGAR 2022/23 - To approve the Annual Governance statement (Copy attached)
- (f) AGAR 2022/23 - To approve the Accounting Statements (Copy attached)
- (g) To note a copy of significant variances (Copy attached)

9 To fill vacancies on the Council by co-option

10 Items for consideration/approval

(a) To review and adopt the following policies/procedures

- (i) Data Protection Policy
- (ii) Complaints Procedure
- (iii) Financial regulations
- (iv) Standing orders
- (v) Privacy statements for Cemetery, Staff & Councillors and General
- (vi) Document retention and disposal policy
- (vii) Press & Media Policy
- (viii) Freedom of information
- (ix) Vexatious Policy
- (x) Information Security Incident policy
- (xi) Equality and Diversity policy

(b) (i) To note the Council's annual subscriptions paid in 2022/23

CPRE £40
DALC £224.56

- (ii) To note the Council's expenditure incurred under S137 in 2022/23
RBL £23

(c) To appoint a Planning Sub Committee and agree the Committee's terms of reference - any 3 from 6 members to meet on the third Tuesday of the alternative month to Council meetings when required and to make comments on planning applications on behalf of the Council

(d) To consider a schedule of Council meetings for the municipal year 2023-24 (Copy attached)

(e) To appoint two Members as the Council's representatives on St Margaret's Hall Management Committee

11 Consideration of Planning Applications

(a) To consider any applications received after the publication of this agenda

12 Derbyshire Association of Local Councils

(a) April newsletter - Election reminder 1: April 4th @ 4pm is nomination deadline day! DALC portal update: roll-out now complete, Election reminder 2: Photo ID at May elections, Excellence Awards - deadline approaching!, NALC defends local role in Permitted Development Rights, Calling all locum clerks! Are you on our list? What are your Council's rights... on Open Spaces, Who deserves an honour?, Training update, Budget beware; Unite strike ballot looms, End-of-Year accounts documents now available, Join us for 2023/24 as a DALC member, Have your say - on S106 planning reform, Forum invites for April

(b) May newsletter - Your annual meeting of the Council ... the rules, Updated: new Councillor induction pack, Councillor Essentials - bespoke 'full council' training available, Excellence Awards - last chance to enter!, Training update... Now you can direct-book your finance, comms and e-learning courses via DALC portal, DALC Day

is coming!, Electric Avenues - where in Derbyshire? Two meetings or one? Annual meeting update for joint councils..., Want to grow your council's allotment income? Legal Topic Note updates, Clerk forum invite

- 13 Items for information
- (a) Ecclesbourne Express - Spring issue
 - (b) Clerks & Councils - May issue
 - (c) Country Voices - Spring/Summer issue

- 14 Date of next meeting
- Tuesday 18.7.23 Cemetery inspection at 7.30pm, the Council meeting will follow immediately after the inspection at St Margaret's Hall