

ALDERWASLEY PARISH COUNCIL

Clerk: Ms R Bridges

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14 May 2024

To: The Chair and Members of Alderwasley Parish Council

Dear Councillor

You are summoned to attend the Meeting of Alderwasley Parish Council to be held on 21 May 2024, in St Margaret's Hall, Chapel Hill, Alderwasley immediately after the annual inspections of the old Hall site and Kennel Wood at 7pm. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room

Yours sincerely

R Bridges
Clerk

AGENDA

PART I - NON-CONFIDENTIAL INFORMATION

- 1 Election of Chair and signing of declaration of acceptance of office
- 2 Election of Vice Chair and signing of declaration of acceptance of office
- 3 To receive apologies for absence

- 4 Declaration of Members Interests

Please Note:-

(a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time
The Declarations of Interests will be read out from the Declaration Sheet -
Members will be asked to confirm that the record is correct.

(b) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

It is Members responsibility to review Register of Members' Interest forms regularly and to notify the Monitoring Officer of any changes

- 5 Change in order of business
- 6 Public Speaking (10 Minutes)
 - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any agenda item in accordance with the Council's public speaking policy.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 7 To approve the Non-Confidential Minutes of the meeting held on 17 March 2024 (Copy attached)
- 8 Finance
 - (a) Payments for approval

| Chq No. | Payee | £ |
|---------|-------|--------|
| 000644 | I.C.O | 40.00 |
| 000645 | EMAS | 70.00 |
| 000646 | Staff | 749.02 |

- (b) To note the bank reconciliation as at 31.3.24 (Copy attached)
- (c) AGAR 2023/24 - To approve the Certificate of Exemption (Copy attached)
- (d) AGAR 2023/24 - To note the Internal Audit report (Copy attached)
- (e) AGAR 2023/24 - To approve the Annual Governance statement (Copy attached)
- (f) AGAR 2023/24 - To approve the Accounting Statements (Copy attached)
- (g) To note a copy of significant variances (Copy attached)

9 Items for consideration/approval

(a) (i) To consider the request from the Village Hall Committee to increase the contents insurance cover to £30,000 at the next renewal (ii) To note a copy of the Committee's accounts 2023-24 (Copy attached)

(b) To review and adopt the following

- (i) Data Protection Policy
- (ii) Complaints Procedure
- (iii) Financial regulations
- (iv) Standing orders
- (v) Privacy statements for Cemetery, Staff & Councillors and General
- (vi) Document retention and disposal policy
- (vii) Press & Media Policy
- (viii) Freedom of information
- (ix) Vexatious Policy
- (x) Information Security Incident policy
- (xi) Equality and Diversity policy
- (xii) Co-option Policy
- (xiii) Disciplinary and Grievance policies
- (xiv) Public Speaking at Council meetings policy

(c) (i) To note the Council's annual subscriptions paid in 2023/24

CPRE £40

DALC £251.46

(ii) To note the Council's expenditure incurred under S137 in 2023/24

RBL £23

(d) To appoint a Planning Sub Committee and agree the Committee's terms of reference - any 3 from 6 members to meet on the third Tuesday of the alternative month to Council meetings when required and to make comments on planning applications on behalf of the Council

(e) To consider a schedule of Council meetings for the municipal year 2024-25 (Copy attached)

(f) To appoint two Members as the Council's representatives on St Margaret's Hall Management Committee

(g) To consider a memorial application for grave number 220

10 Consideration of Planning Applications

(a) To consider any applications received after the publication of this agenda

11 Derbyshire Association of Local Councils

(a) April newsletter - External Audit, Pre-Election, period begins, DALC Roadshow Entries Arrive for DALC Excellence Awards, Confused about Biodiversity Net Gain? An overview..., Legal Topic Note outlines new procurement thresholds, Practitioners' Guide urges switch to gov.uk domains, New Parish Council for Drakelow comes a step forward, Keep up with our Round Robins NALC Legal View: Can a Council give a character reference, Celebrating the best of Derbyshire - DALC teams up with CPRE, Membership reminder, Training

(b) May newsletter - Local Councils take the strain as spending nears £800m, DALC directors update, New maternity rights around redundancy, New flexible working rules, Get nominating!, Funding pot seeks climate action, Immediate Justice - can it help your Council, When accidents don't count, Arriving soon - updated Financial Regs, A guide to: Committee Terms of Reference, The Committee on Standards in Public Life, Local Council Award Scheme, New DALC Board Member, Community Energy Projects, Community Energy Projects, Spring Roadshow

12 Items for information

- (a) Clerks & Councils - May issue
- (b) Ecclesbourne Express - Spring
- (c) Countryside Voices - Spring/Summer

13 Date of next meeting

Tuesday 16.7.24, the Council meeting will follow immediately after the annual Cemetery inspection at 7.30pm