

ALDERWASLEY PARISH COUNCIL
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13 May 2025

To: The Chair and Members of Alderwasley Parish Council

Dear Councillor

You are summoned to attend the meeting of Alderwasley Parish Council to be held on Tuesday 20 May 2025 to commence immediately after the site inspections of the old Hall site and Kennel Wood starting at 7pm. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations sheet (if appropriate). These will be available in the meeting room

Yours sincerely

R Bridges

AGENDA

PART 1 - NON-CONFIDENTIAL INFORMATION

- 1 Election of Chair and signing declaration of acceptance
- 2 Election of Vice Chair and signing declaration of acceptance
- 3 Apologies for absence
- 4 Declaration of Members interests

Please note:-

(a) To enable Members to declare the existence and nature of any Disclosable Pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. The declarations of interest will be read out from the Declaration sheet - Members will be asked to confirm that the record is correct

(b) To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest

It is Members responsibility to review Register Members' Interest forms regularly and

5 Change in order of business

6 Public speaking (10 minutes)

(a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any agenda item in accordance with the Council's public speaking policy

(b) If the Police Liaison Officer, a County Councillor or District Council Member is in attendance they will be given the opportunity to raise any relevant matter

7 To approve the Non-Confidential minutes of the meeting held on 18 March 2025 (Copy attached)

8 Finance

(a) Payments for approval

Chq No	Payee	£
000663	I.C.O	52.00
000664	EMAS	76.00
000665	Staff	793.34

- (b) To note the bank reconciliation as at 31.3.25 (Copy attached)
- (c) AGAR 2024/25 - To approve the Certificate of Exemption (Copy attached)
- (d) AGAR 2024/25 - To note the internal audit report (Copy attached)
- (e) AGAR 2024/25 - To approve the Annual Governance Statements (Copy attached)
- (f) AGAR 2024/25 - To approve the Accounting Statements (Copy attached)
- (g) AGAR 2024/25 - To note a copy of significant variances (Copy attached)

9 Items for Consideration/approval

- (a) To review and adopt the following:

- (i) Data Protection Policy
- (ii) Complaints Procedure
- (iii) Financial Regulations
- (iv) Standing Orders
- (v) Privacy Statements for Cemetery, Staff & Councillors and General
- (vi) Document retention and disposal policy
- (vii) Press and Media policy
- (viii) Freedom of information
- (ix) Vexatious Policy
- (x) Information security incident policy
- (xi) Equality and Diversity policy
- (xii) Co-option policy
- (xiii) Disciplinary and Grievance policies
- (xiv) Public speaking at Council Meetings

- (b) (i) To note the Council's annual subscriptions paid in 2024/25

CPRE £40.00

Dalc £273.25

- (ii) To note the Council's expenditure incurred under S137 in 2024/25

RBL £23.00

- (c) To appoint a Planning Sub Committee and agree the Committee's terms of reference - any 3 from 6 members to meet on the third Tuesday of the alternative month to Council meetings when required and to make comments on planning applications on behalf of the Council
- (d) To appoint two Council representatives to the Village Hall Management Committee
- (e) To consider a schedule of Council meetings for the municipal year 2025-26 (Copy attached)
- (f) To consider a quotation to cut back the rhododendron on the hall shed
- (g) To note recent I.T. issues and to approve the purchase of a replacement printer/scanner
- (h) To consider replacing the bench on Chapel Hill
- (i) To consider interest rates on alternative bank accounts

10 Dalc

- (a) May newsletter (copy attached)

11 Consideration of Planning Applications

- (a) To consider any applications received after the publication of this agenda

12 Items of information

- (a) Clerks and Councils - May issue
- (b) Ecclesbourne Express - Spring issue

13 Date of next meeting

15 July 2025, the meeting will start immediately after the Cemetery inspection at 7.30pm