

ALDERWASLEY PARISH COUNCIL

Minutes of the Council meeting held on Tuesday 20 May 2025 at St Margaret's Hall

Present: Mrs H Wordley in the Chair, Mr D Deaville, Mr W Dickinson, Mr K MacArthur, Mr K Matkin, Mr M Oulton, PCSO Mark Worrall, Councillor Hatchett and Clerk

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1/25 Election of Chair

Councillor Wordley was elected as Chair and signed a declaration of acceptance of Office

2/25 Election of Vice Chair

Councillor MacArthur was elected as Vice Chair and signed a declaration of acceptance of Office

Date
Signed

3/25 Apologies for Absence
None

4/25 Declarations of Members' Interest

Councillor MacArthur declared an interest in any tree works applications as a family member is an AVBC officer, Councillors Dickinson and Wordley declared an interest in the Village Hall Committee as they are the Council's representatives on the Committee

5/25 Change in Order of Business
None

6/25 Public Speaking

The Chair welcomed Councillor Hatchett and congratulated her on her appointment. Councillor Hatchett introduced herself and said her first Council meeting was the following day

PCSO Mark Worrall reported on the January to April statistics. He said there were 3 crimes which were online, 2 staff assaults at Alderwasley School, a couple of calls to a children's home, 2 lost people in Shining Cliff Woods, poaching at Beggarswell Wood and 1 traffic incident knocking down a wall.

Councillor Wordley said she had received a report of antisocial behaviour at Alport Heights, activity and driving fast late at night. PCSO Worrall said the Police had also noticed some activity at Alport Heights as the electronic lock on the gate was broken. He said he would call in at Kedleston Hall to see what their future plans are

7/25 Minutes of the Council meeting held on 18 March 2025

RESOLVED to approve the minutes of the Council meeting held on 18 March 2025 and they were signed by the Chair as a true record

8/25 Finance

(a) RESOLVED to approve the following payments

Chq no	Payee	£
000663	I.C.O	£52.00
000664	E.M. Audit Services Ltd	£76.00
000665	Staff	£793.94

(b) RESOLVED to note the bank reconciliation as at 31.3.25 showing reserves of £10,721.05

(c) AGAR 2024/25 - RESOLVED to approve the Certificate of Exemption

(d) AGAR 2024/25 - RESOLVED to approve the internal audit report

(e) AGAR 2024/25 - RESOLVED to approve the Annual Governance Statement

(f) AGAR 2024/25 - RESOLVED to approve the Accounting Statements

(g) AGAR 2024/25 - RESOLVED to approve the significant variances

9/25 Items for consideration and decision

(a) Policies and Procedures

RESOLVED that the following documents were reviewed and adopted

- (i) Data Protection Policy
- (ii) Complaints Procedure
- (iii) Financial regulations
- (iv) Standing orders
- (v) Privacy statements for Cemetery, Staff & Councillors and General
- (vi) Document retention and disposal policy
- (vii) Press & Media Policy

Date
Signed

- (viii) Freedom of information
- (ix) Vexatious Policy
- (x) Information Security Incident policy
- (xi) Equality and Diversity policy
- (xii) Co-option Policy
- (xiii) Disciplinary and Grievance policies
- (xiv) Public Speaking at Council meetings policy

(b) (i) Council's Annual subscriptions paid in 2024/25

RESOLVED to note the following subscriptions were paid
 CPRE £40.00
 Dalc £273.25

(ii) Council's expenditure incurred under S137 in 2024/25

RESOLVED to note the following expenditure under S137
 RBL £23.00

(c) Planning Sub Committee

RESOLVED to appoint a Planning Sub Committee and agree the terms of reference as follows; any 3 from 6 Members to meet on the third Tuesday of the alternate month to Council meetings when required and to make comments on planning applications on behalf of the Council

(d) Village Hall Management Committee Representatives

RESOLVED to appoint Councillors Dickinson and Wordley as the Council's representatives on the Committee

(e) Schedule of Meetings 2025-26

RESOLVED to adopt the following schedule of meetings

Date	Time	Description
15.7.25	7.30pm	Cemetery inspection followed by Full Council
16.9.25	8pm	Full Council
18.11.25	8pm	Full Council
20.1.26	8pm	Full Council
17.3.26	8pm	Full Council
19.5.26	7pm	Old Hall site inspection, Kennel Wood inspection followed by full Council

Planning sub-committee meetings, if necessary, will be held on the third Tuesday of the alternative month at 8pm

(f) Quotation to cut back the Rhododendron on the shed roof at St Margaret's Hall

RESOLVED to accept a quotation from AA Tree Surgeons of £275.00 plus vat to cut back the Rhododendron from the shed and to ask them to carry out the work at the end of September

(g) Recent I.T issues

The Clerk reported that the laptop had broken down and had been repaired under the care and repair scheme however Members felt that the operating system was outdated, and problems would most likely occur further with updates. The Clerk also reported that she had been using her own printer/scanner for the last 16 years and it needed replacing. RESOLVED to give the Clerk delegated powers to purchase a new printer/scanner, laptop and software

Date
Signed

(h) Collapsed seat on Chapel Hill

The Clerk reported that she was unable to get any brochures on street furniture as she was told by Companies all of the information is online. She said a basic wooden seat seemed to start at approximately £600.00. Members asked the Clerk to source some information for the next meeting on recycled seats from TDP, a local firm in Wirksworth

(i) Interest rates on Alternate Bank Accounts

The Clerk reported that she had contacted the West Bromwich Building Society and Lloyds as requested at the last meeting for information on instant access saver accounts. She said that neither of these banks do these types of account for Councils. RESOLVED for the Clerk to source information on instant access saver accounts at Nationwide and Hampshire Building Societies for the next meeting

(j) DCC Minor Maintenance Agreement

Members considered the invitation to take part in the scheme. RESOLVED not to take part this year

(k) Annual Inspection of the Old Hall Site

The annual inspection was carried out from the gate; all boundaries appear intact

(l) Annual Inspection of Kennel Wood

The annual inspection was carried out; the paths were dry and appeared in good order and there were no tree issues. The Council will consider the knotweed control at the next meeting

10/25 Dalc

RESOLVED to note the April and May newsletters

11/25 Consideration of Planning Applications

None

12/25 Items for Information

RESOLVED to note the following items

- (a) Ecclesbourne Express - Spring issue
- (b) Clerks and Councils - May issue

13/25 Date of Next Meeting

Tuesday 15 July 2025 immediately after the Cemetery inspection commencing at 7.30pm

Date
Signed