

# ALDERWASLEY PARISH COUNCIL

Clerk: Ms R Bridges

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12 May 2026

To: The Chair and Members of Alderwasley Parish Council

Dear Councillor

You are summoned to attend the Meeting of Alderwasley Parish Council to be held on Tuesday 19 May 2026, immediately after the site inspections of the old Hall site and Kennel Wood commencing at 7pm in St Margaret's Hall, Chapel Hill, Alderwasley. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room

Yours sincerely

*R Bridges*

Clerk

## AGENDA

### PART I - NON-CONFIDENTIAL INFORMATION

- 1 Election of Chair
- 2 Election of Vice Chair
- 3 To receive apologies for absence
- 4 Declaration of Members Interests

#### Please Note:-

(a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time  
The Declarations of Interests will be read out from the Declaration Sheet -  
Members will be asked to confirm that the record is correct.

(b) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

It is Members responsibility to review Register of Members' Interest forms regularly and to notify the Monitoring Officer of any changes

- 5 Change in order of business
- 6 Public Speaking (10 Minutes)
  - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any agenda item in accordance with the Council's public speaking policy.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 7 To approve the Non-Confidential Minutes of the meeting held on 17 March 2026 (Copy attached)

8 Finance  
(a) Payments for approval

Chq No.	Payee	£
000681	I.C.O	£52.00
000682	E.M.Audit Services Ltd	£80.00
000683	Elms Contracting Ltd	£720.00
000684	Staff	£808.24

- (b) To note the bank reconciliation as at 31 March 2026 (Copy attached)
- (c) To note the internal auditor's report 2025/26 and appointment for 2026/27 (Copy attached)
- (d) To note the explanation of significant variances (Copy attached)
- (e) Agar 2025/26 - to approve the Certificate of Exemption (Copy attached)
- (f) Agar 2025/26 - to approve the Annual Governance statement (Copy attached)
- (g) Agar 2025/26 - to approve the Accounting Statements (Copy attached)

9 Items for consideration and decision

- (a) Site meetings - To consider any issues raised
- (b) Cemetery (i) To sign a burial deed for grave no. 265 (ii) To consider a memorial application for an additional inscription for grave no.225 (iii) To consider an additional cremation tablet inscription for C6
- (c) To consider a schedule of meetings for the municipal year 2026/27 (Copy attached)
- (d) To review and approve the following policies
  - (i) Data Protection Policy
  - (ii) Complaints Procedure
  - (iii) Financial regulations
  - (iv) Standing orders
  - (v) Privacy statements for Cemetery, Staff & Councillors and General
  - (vi) Document retention and disposal policy
  - (vii) Press & Media Policy
  - (viii) Freedom of information
  - (ix) Vexatious Policy
  - (x) Information Security Incident policy
  - (xi) Equality and Diversity policy
  - (xii) Co-option Policy
  - (xiii) Disciplinary and Grievance policies
  - (xiv) Public Speaking at Council meetings policy

(e) (i) To note the Council's annual subscriptions paid in 2025/26  
DALC £314.86

(ii) To note the Council's expenditure incurred under S137 in 2025/26  
RBL £23

(f) To appoint a Planning Sub Committee and agree the Committee's terms of reference - any 3 from 6 members to meet on the third Tuesday of the alternative month to Council meetings when required and to make comments on planning applications on behalf of the Council

(g) To appoint two representatives on St Margaret's Village Hall Management Committee

10 Consideration of Planning Applications

- (a) AVA/2026/0184 - To note the comments submitted (previously circulated)
- (b) To consider any applications received after the publication of this agenda

11 Derbyshire Association of Local Councils Newsletters

- (a) April - Dalc response to local government reorganisation, National Grid pylon proposals, Local Council Award Scheme, Copyright warning over free photos, Dalc Day 2026, Practitioners Guide 2026/27, Congratulations Cilca, Calling a meeting that will be held in closed session, Nalc legal views on CCTV and data, Updates to legal advice notes, March forum update, April forum, training

(b) May - Staff pay offer, New rules for pothole repair cash, Smoking ban extension consultation closes 8 May, Neurodiversity in the workplace, Love your green spaces new award, Dalc day book your place now, Find your voice in Westminster, Tackling the challenges of HR and Employment Law, Local Government reorganisation latest, Local Council Award scheme, April forum update, May forum. Training

12 Items for information

(a) St Margaret's Village Hall Accounts 2025/26 (Copy attached)

(b) WACAG - Objection regarding AVA/2026/0184

(c) To consider any items received after the publication of this agenda

13 Date of next meeting

21.7.26, 7.30pm Annual Cemetery Inspection, the Council meeting will follow immediately afterwards

14 Confidential Items

Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

(a) Staff